## **Steps to Compress PST File**

**Step 1.** Launch the SysCurve Compress PST tool.



**Step 2.** Click on the Add Files button, select PST you want to Compress, and click on the Open button. You can use the Remove button to deselect a PST file.

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**Step 3.** Click on the Select Output Location button, provide a location to save new PST, and click on the Start Compressing button.

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**Step 4:** Select Compress Now option as per your requirement and click on the Start button to start the process.

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	3			Remove Unused Cache	10	
	4			Remove All Attachments	20	
	5				616	
				Remove & Save Attachments		
				Remove, Save & Compress Attachments		
				Don't Remove Any Attachment		
Outpu	t Mode Select O	utput Loc	ation	Start .	Start Converting	
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