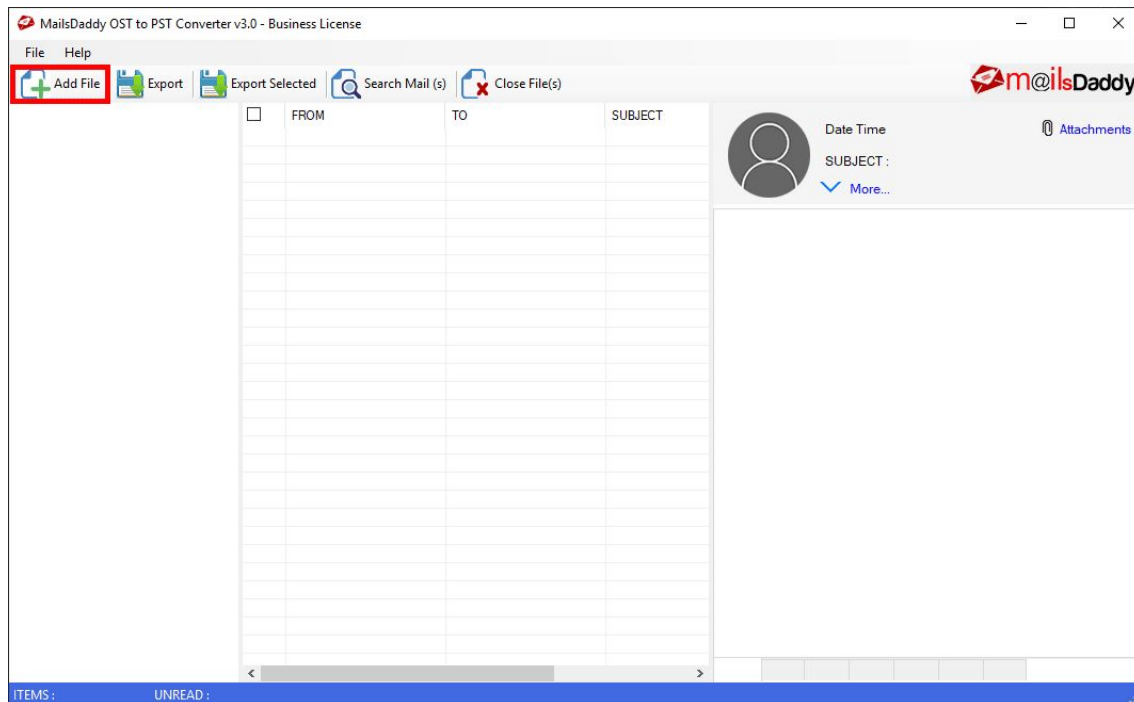


Steps to Convert OST to PST

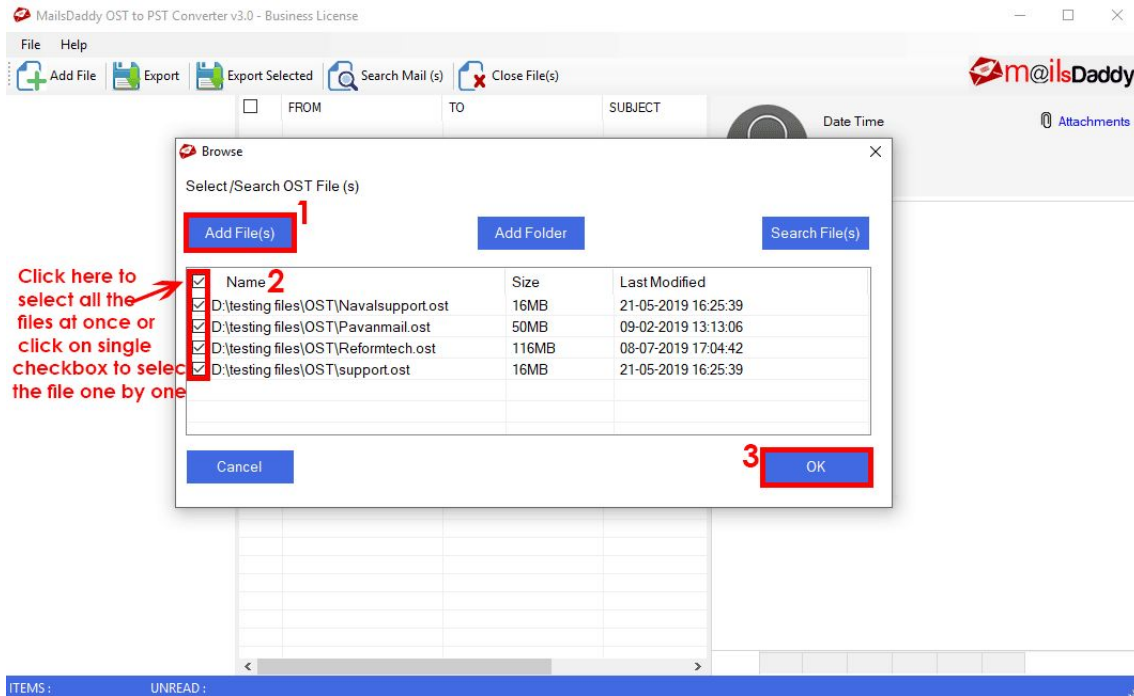
Step 1. Homepage of OST Converter. Click on the Add File option to add the OST file.



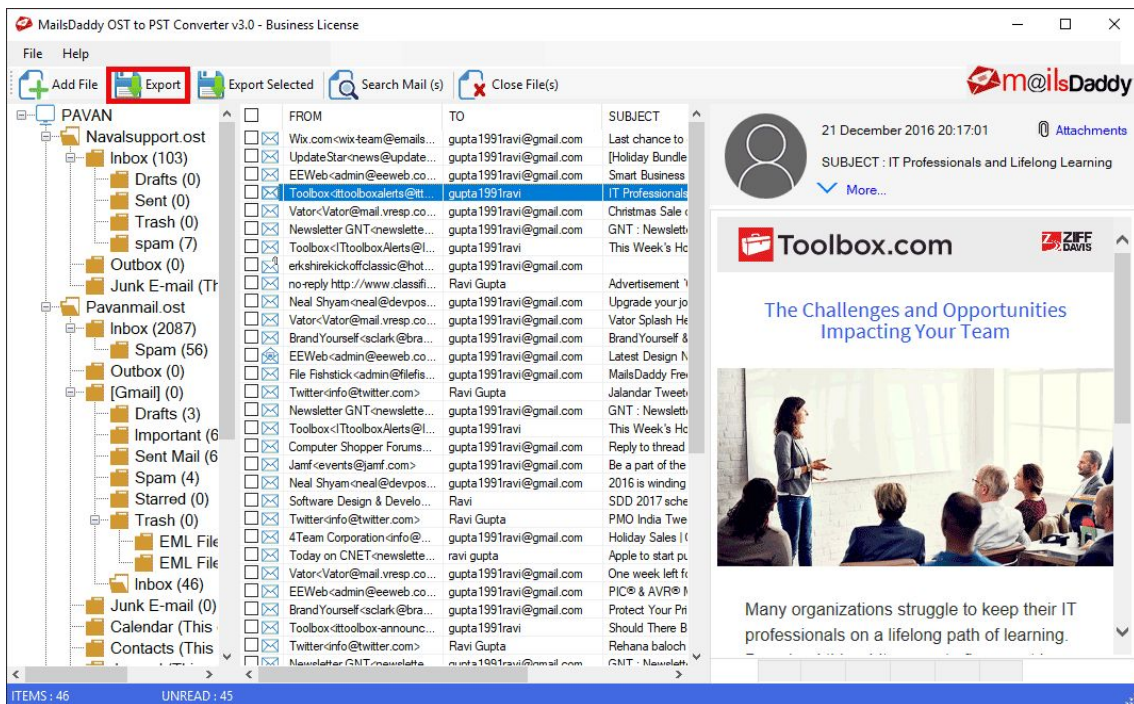
Step 2. Select OST file

1. Add File(s): Add the OST file if you know the location.
2. Add Folder: Use this option, if you have a folder with multiple OST files saved in it.
3. Search Folder: This option will help you to find multiple OST files saved in a drive.

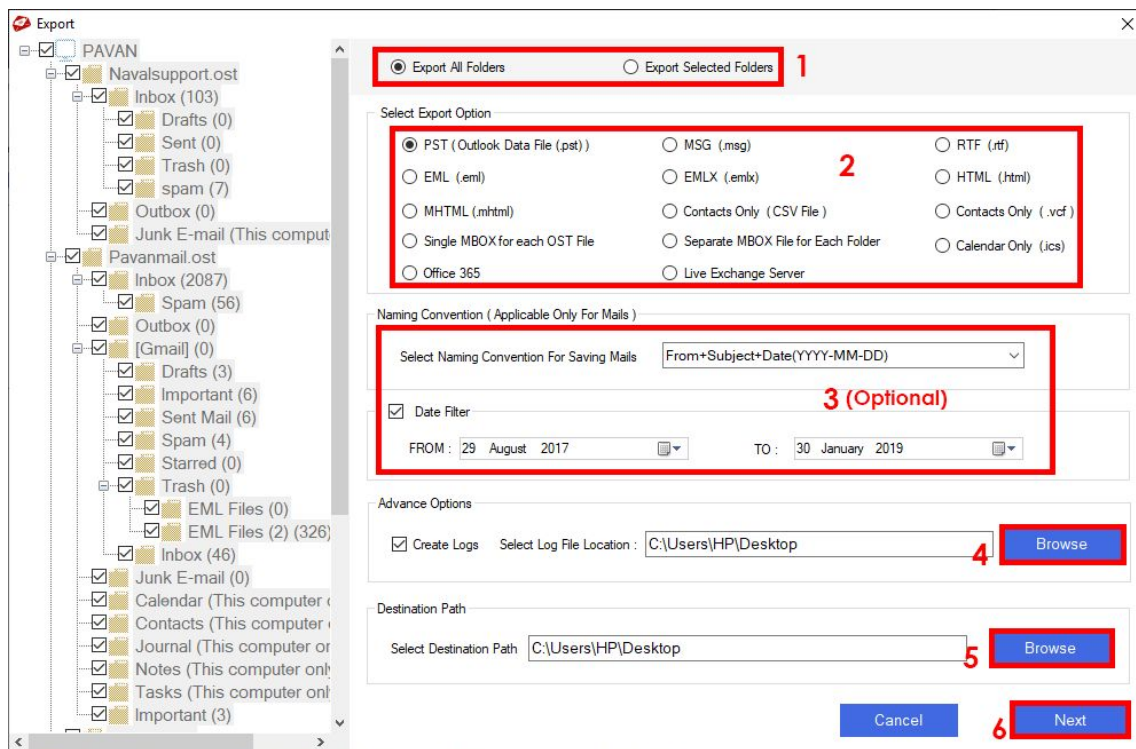
Please select the checkboxes corresponding to the Outlook data files and click on the Ok button.



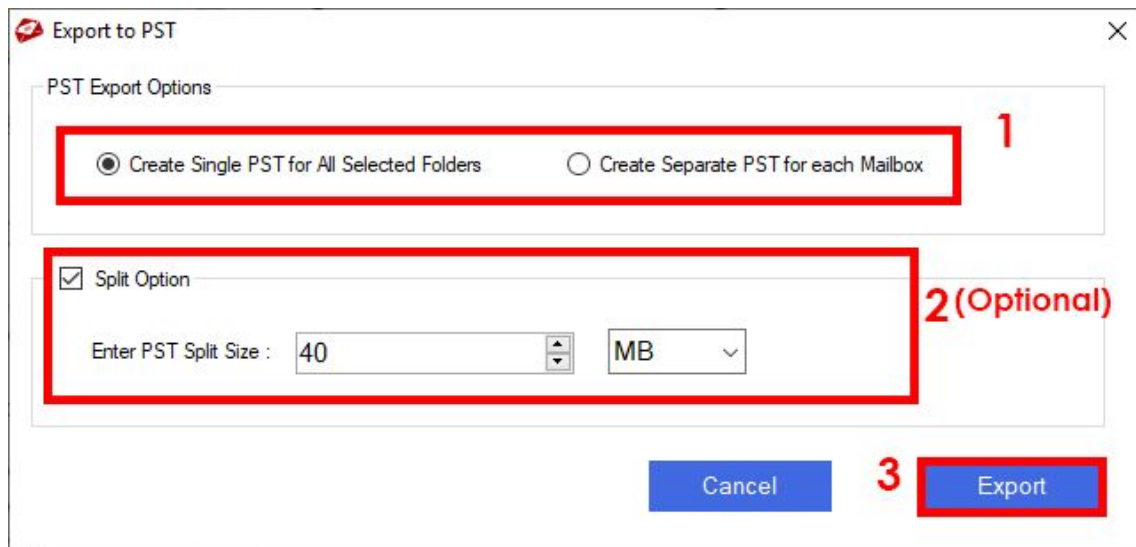
Step 3. Preview the OST mailbox items and Click on the Export option.



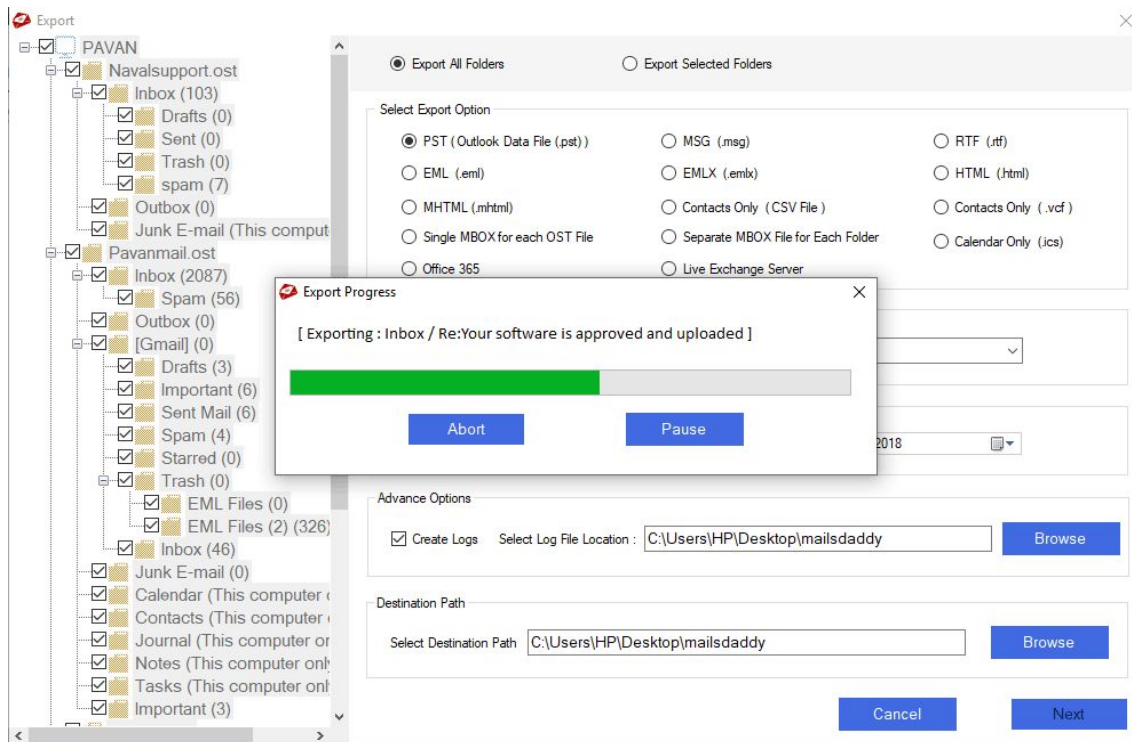
Step 4. Select the PST option to convert OST file into PST format and set filters according to your requirement. Provide a destination path and click on the Next button.



Step 5. Select the PST export option as per your need. You can also split the PST file if you have a large OST file. Click on the Export button.



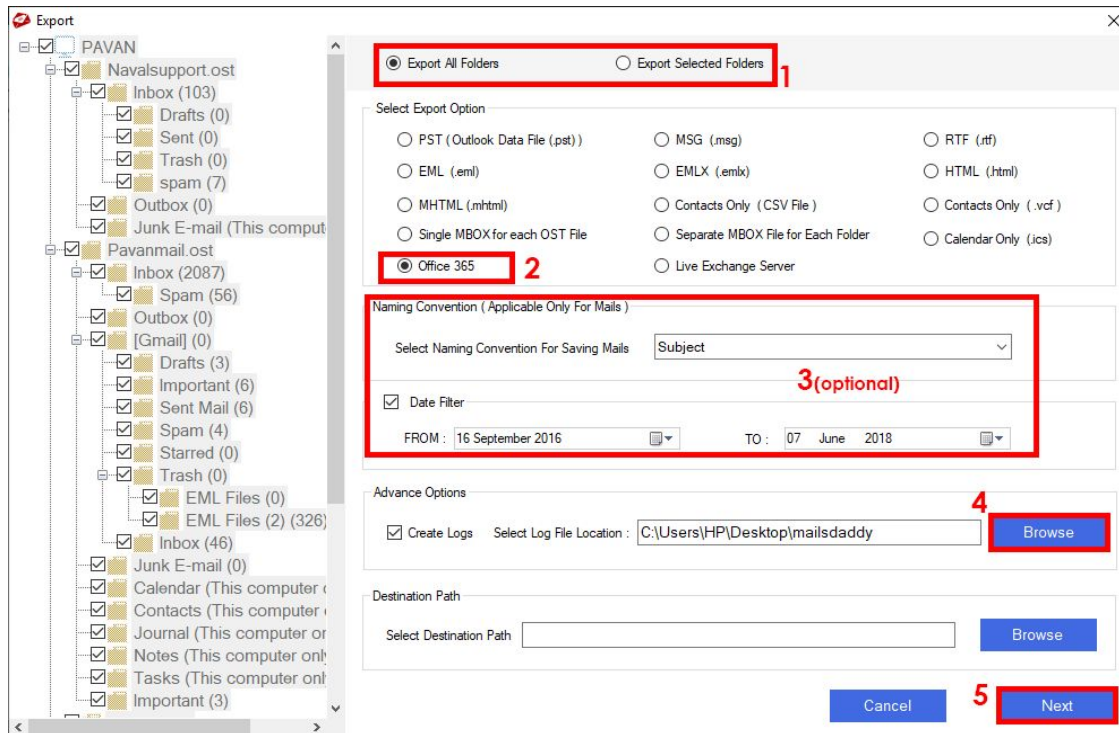
Step 6. Wait until the process completes.



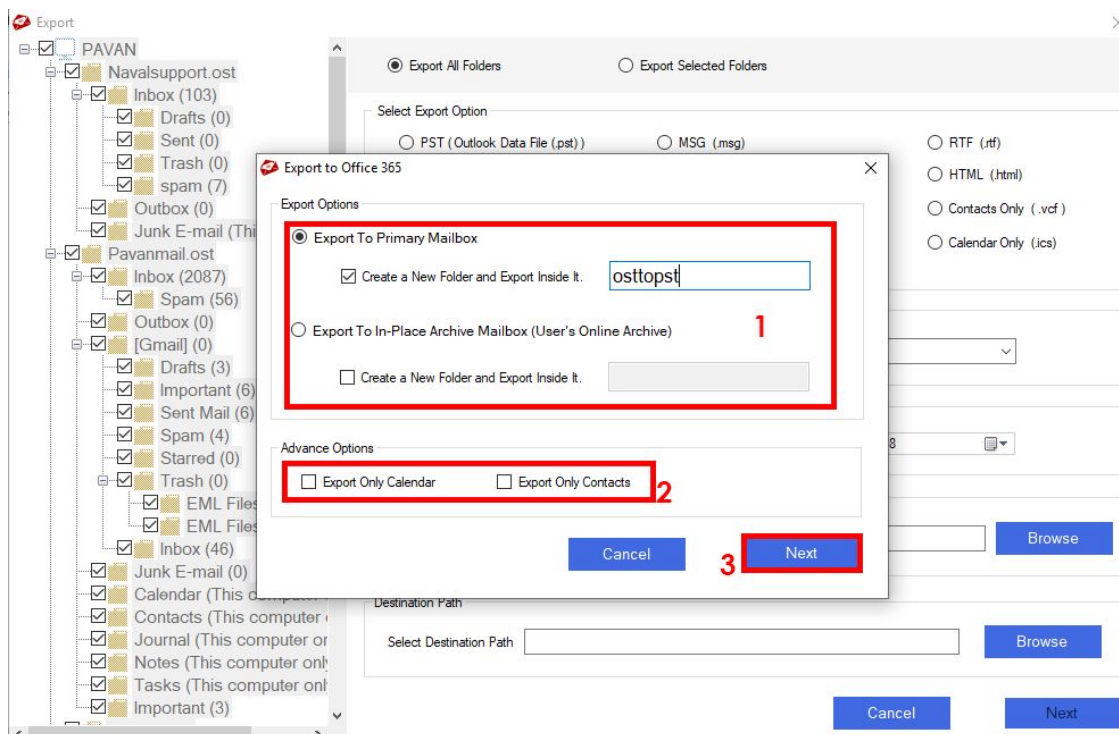
Steps to Migrate OST Data to Office 365

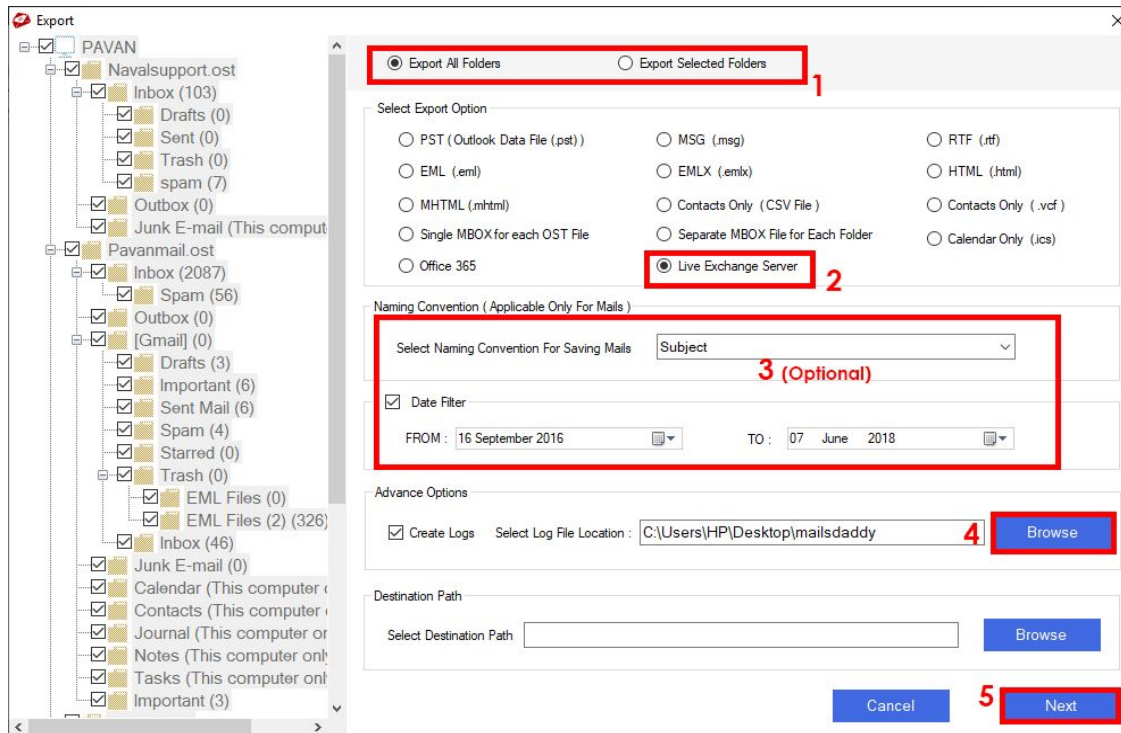
Step 4. Follow the first 3 steps and select Office 365 option. Set filters as per your requirements. Provide a destination path for the log file and click on the Next button.

Note: To migrate OST data to Office 365 you need Business License or Enterprise License users.

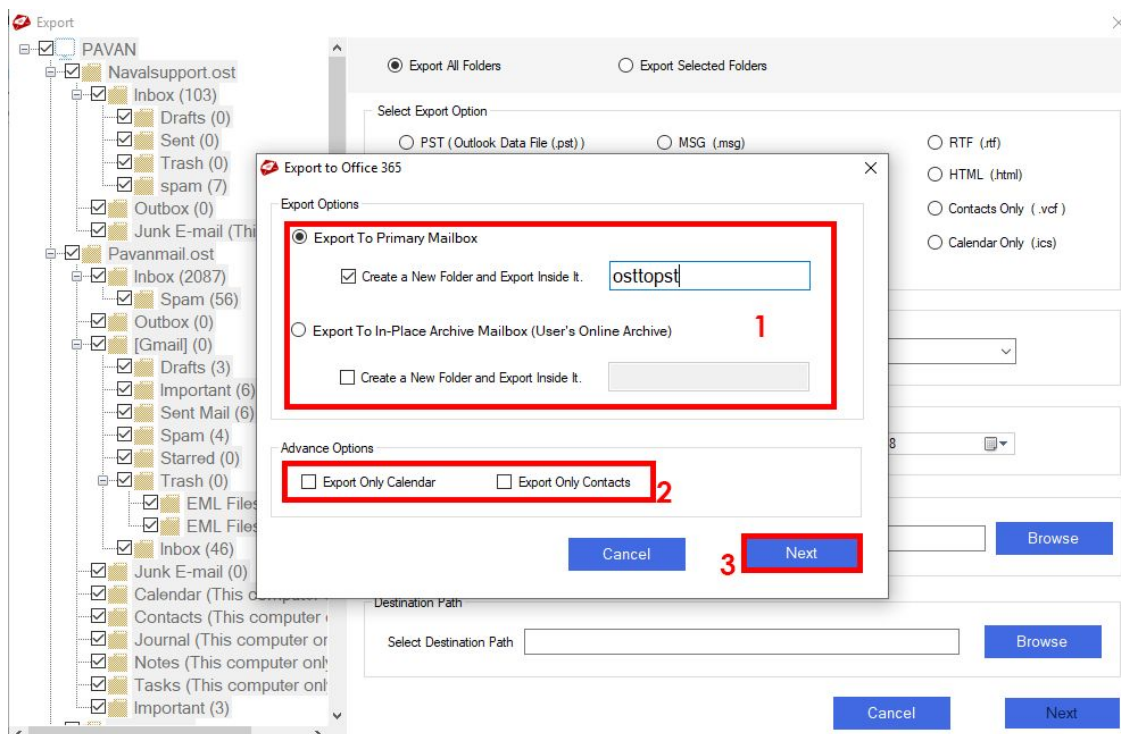


Step 5. From the Export Window select any option as per your requirement. Choose advanced options if you want to convert your OST calendars and contacts.

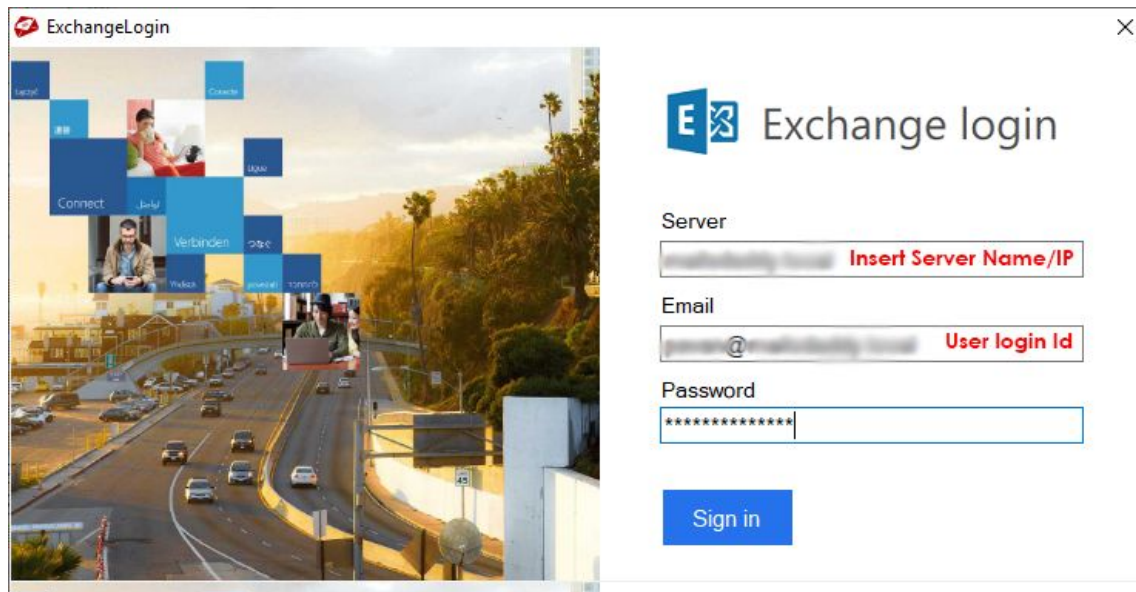




Step 5. From the Export Window select any option as per your requirement. Choose advanced options if you want to convert your OST calendars and contacts.



Step 6. Provide Server Name and user login credentials to sign-in in the Exchange Server account.



The screenshot shows a window titled "ExchangeLogin" with a close button (X) in the top right corner. The window is split into two main sections. The left section features a background image of a highway with cars and a collage of blue squares containing various icons and text such as "Lectyl", "Connect", "Verbinden", "Walica", "general", "toppart", "Contacte", "MAN", and "Wak". The right section is a white login form with the Exchange logo and the text "Exchange login". It contains three input fields: "Server" with a red prompt "Insert Server Name/IP", "Email" with a red prompt "User login Id", and "Password" with a masked field of asterisks. A blue "Sign in" button is located at the bottom of the form.

ExchangeLogin

Exchange login

Server
[Input Field] **Insert Server Name/IP**

Email
[Input Field] **User login Id**

Password
[Input Field]

Sign in